

YOUTH & CHILDREN ADVOCACY POLICY  
COMPLIANCE REQUIREMENTS AND CHECK LIST

The following requirements regarding activities are specified in our Child and Youth Advocacy Policy:

Establishment of A Supervision Process.

(A) The two adult rule:

One adult worker and a second adult worker or volunteer will be present during any church activity where minors are participating. An adult is defined as anyone 18 years of age or older. However, at least one of the adults will be over 21 years of age at each church activity.

(B) Adequate personnel:

Any church activity where minors are present will be canceled or postponed until the two adult rule can be met. Parents or guardians are not to leave minors at activities when two adults are not present. Adults responsible for activities are not to accept minors for activities until two adults are present.

(C) Activity approval

1. Church approved activities:

All programs and activities involving children and youth must be granted approval by the Church Council.

2. Parental Permission:

Church sponsored programs and activities which occur away from the church property will require parental permission for minors to participate.

In order to insure that we comply with these policy requirements please use the reverse side check list to help in your activity planning involving children and youth.

YOUTH & CHILDREN PLANNING AND ACTIVITES FORM

Sponsoring Group \_\_\_\_\_

Date of Activity: \_\_\_\_\_

Place of Activity: \_\_\_\_\_

Duration of Activity: \_\_\_\_\_ AM / PM to \_\_\_\_\_ AM / PM

Person(s) Responsible: \_\_\_\_\_

Minimum Two

Names Required \_\_\_\_\_

Have adult leaders/or volunteers been screened? ( ) Yes ( ) No  
*Volunteers must be screened*

Transportation Needs: Reserve Church Van ( ) Yes ( ) No

Permission Forms ( ) Yes ( ) No

*Travel off the church campus requires permission forms*

Special Items Needed: \_\_\_\_\_

Person Responsible: \_\_\_\_\_

Food Needed: \_\_\_\_\_

Person Responsible: \_\_\_\_\_

Itinerary: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Authorization: Church Council date: \_\_\_\_\_

( ) This activity has received approval through the Church Council

( ) This activity has not been approved by the Church Council

Reason: \_\_\_\_\_